

BOARD MEETING AGENDA

JANET CLEMMONS CENTER
282 NORTH FAIR AVENUE
HAMILTON, OH 45011

NOVEMBER 10, 2022
6:00 PM

I. CALL TO ORDER

The meeting was called to order by Dale French, Board President.

II. ROLL CALL

Dale French	Present
Jacqueline Rioja Velarde	Present
Elisha Hill	Present
Dan Hughes	Present
Jackie Phillips Carter	Present
Nohelia Rojas-Miesse	Present
Damon Knoche	Present

The group participated in the Pledge of Allegiance led by Dale French, Butler County Board of Developmental Disabilities President. (Recognition of Veterans and active duty military members serving our country.)

Dale French read the Mission Statement: To support individuals so they can successfully live, work, and learn in the community.

Remember individuals, families and staff who have experienced serious illness since the last Board meeting.

III. ADOPTION OF AGENDA

Approval of Order of Business.

Elisha Hill made a motion to approve the Order of Business. Jackie Phillips Carter seconded the motion. The motion passed unanimously.

IV. AUDIENCE TO VISITORS

None Requested

V. BOARD EDUCATION/COMMUNITY LINKAGE

Update on Succession Planning – Dwight Finch. Please view the attached [Presentation](#)

Following Dwight's presentation, there were some questions from the Board.

Dale French asks, "You said there are 3 potential candidates to assume the Superintendent position?"

Dwight responds, "Yes, 3 internal with superintendent certification."

Elisha Hill asks, "Do you conduct performance calibrations?"

Dwight responds, "Yes, we make sure we have consistency between the job titles and duties."

Jaqueline Rioja Velarde asks, "In this succession planning, is this model unique?"

Dale French also asks, "Have you gotten feedback from other county boards on this model?"

Lisa responds, "Dwight and myself are getting ready to present this at the OACB Convention."

Jackie Phillips Carter wanted to extend a big kudos to our team for their hard work in succession planning and the fact that it's a journey to ask, "Who are we? What do we want to be?" Kudos to the team for all their progress and success with this planning.

VI. COMMITTEE REPORTS

1. **Finance Committee:** Thursday, November 10 at 5:00 p.m. at Janet Clemmons Center. Nohelia Rojas-Miesse reported that everything was reviewed with no questions or concerns.
 - Review of October Invoice Report [\(Attachment\)](#).
 - Review of October Revenue and Expenditure Reports [\(Attachment\)](#)
2. **Personnel Committee:** Thursday, November 10 at 5:15 p.m. at Janet Clemmons Center. Damon Knoche reported that everything was reviewed with no questions or concerns.
 - Review of October Personnel actions [\(Attachment\)](#) and current staff vacancies [\(Attachment\)](#).

VII. CONSENT AGENDA

Dan Hughes made a motion to approve the consent agenda. Damon Knoche seconded the motion. The motion passed unanimously.

1. **Board**
 - A. Minutes of October 13, 2022 meeting [\(Attachment\)](#).
 - B. Ratification of current expenditures, as reviewed and approved by the Superintendent, pending review and endorsement by the Finance Committee. [\(Attachment\)](#). (may not have due to timing of November Board Meeting)
2. **Operations**

3. **Contracts > \$50,000**

- A. Master Contract (**#1122-07**) with Easter Seals Tristate, LLC; effective 1/1/23 through 12/31/23; cost of \$60,000.00 for Adult Day Service, Vocational Habilitation, Non-medical transportation, Individual Employment Services, Group Employment, and Career Planning. There is no change in cost from the previous year.
- B. Master Contract (**#1122-09**) with Holland Park Investments LLC DBA Universal Transportation Systems (UTS); effective 1/1/23 through 12/31/23; cost of \$375,000.00 for Non-medical transportation to locally funded individuals. This is an increase of \$55,000.00 from the previous contract due to increased utilization and rates. Trip rates have increased by 18% from the previous contract.
- C. Master Contract (**#1122-10**) with Melanie Ross DBA Transport U Transportation; effective 1/1/23 through 12/31/23; cost of \$199,000.00 for Non-medical transportation to locally funded individuals. This is an increase of \$21,000 from the previous contract due to increased utilization and rates. Trip rates have increased by 12% from the previous contract.
- D. Master Contract (**#1122-16**) with Jeanne Stuntz DBA Dynamic Pathways, Inc.; effective 1/1/23 through 12/31/23; cost of \$120,000.00 for Behavior Supports (assessment, consultation, strategy development), Training & Human Rights Committee oversight. There is no change in cost from the previous year.

VIII. OLD BUSINESS

- 1. Update on upcoming Board Vacancy – Lisa Guliano
Lisa has been working on getting with Judge Holcomb for an upcoming Board vacancy. Dan is interested in being reappointed, and Judge Holcomb has someone in mind that he would like to appoint for our upcoming vacant position. Lisa will be meeting with the potential new member in two weeks.
- 2. Consideration of motion to adopt board meeting schedule for 2023. ([Attachment](#))
Elisha Hill made a motion to adopt the board meeting schedule for 2023. Jackie Phillips Carter seconded the motion. The motion passed unanimously.

IX. NEW BUSINESS

- 1. Consideration of motion to approve Resolution #2022-11-01, Nonfederal Share of Medicaid Expenditures ([Attachment](#)), to specify the amount of funds, \$10,721,546 to be used in the year 2023 to pay the nonfederal share of services required by ORC 1526.054, pending review and endorsement by the Finance Committee.

NOTE: These funds are leveraged to draw down federal funds which allow us to provide approximately \$24.2 million in Medicaid services.

Damon Knoche made a motion to approve Resolution #2022-11-01. Jaqueline Rioja Velarde seconded the motion. The motion passed unanimously.

X. BOARD POLICY DISCUSSION

1. Board Governing Policy #3.8 – Cost of Governance ([Attachment](#))
2. Board Governing Policy #4.5 – Superintendent Compensation & Benefits ([Attachment](#))
3. OACB Board Updates – Jacque Rioja Velarde
The upcoming Conference is going to have a variety of things to participate in. See the [attached schedule](#).

XI. ASSURANCE OF SUCCESSFUL SUPERINTENDENT PERFORMANCE

1. Monitoring Report: Compensation and Benefits ([Attachment](#)).
This was compiled by Dwight and Danielle. We found that we were in compliance.
2. Update on Medicaid Waiver Rate Increase Discussions
Last month everyone was informed that in anticipation of rate increases, we may need to ask for new additional levy dollars within the next 2-3 years. As conversations continued about potential rate increases in the next state budget, Lisa spoke with Dale and they compiled a letter to notify OACB and DODD of our financial position. The letter was also emailed to all board members.
3. New Operational Worries (if any)

XII. ANNOUNCEMENTS

XIII. ITEMS FOR NEXT AGENDA

Recognition of Dale French at December Board meeting for 12 years of service.

XIV. EXECUTIVE SESSION (ROLL CALL VOTE)

Dale French	Present
Jacqueline Rioja Velarde	Present
Elisha Hill	Present
Dan Hughes	Present
Jackie Phillips Carter	Present
Nohelia Rojas-Miesse	Present
Damon Knoche	Present

Consideration of motion to move to Executive Session to consider: Damon Knoche makes a motion. Jackie Phillips Carter seconded the motion. The motion passed unanimously.

1. Matters required to be kept confidential by federal law or regulations or state statutes.
2. The compensation of a public employee.

XV. ANNOUNCEMENTS

Calendar of Upcoming Events.

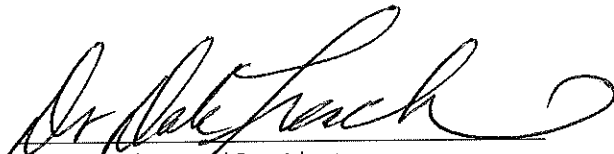
Date for next regular meeting: Thursday, December 8, 2021 at 6:00 p.m. at Janet Clemmons Center, 282 N. Fair Avenue, Hamilton.

Scheduled dates for December Committee Meetings:

Finance Committee meeting: Thursday, December 8 at 5:00 p.m. at JCC.

Personnel Committee meeting: Thursday, December 8 at 5:15 p.m. at JCC.

Program Committee meeting: Thursday, December 8 at 5:30 p.m. at JCC.


Dale French, Board President
Elisha Hill, Recording Secretary

REFERENCE:

Board Training Schedule for 2022

**Board members are required to participate in at least 4 hours of training annually. The Department of DD will provide webinars covering 2 hours of training. The Board and Superintendent shall jointly develop the annual training calendar which should also include perspectives from outside the county.*

January Board Meeting	<input checked="" type="checkbox"/> New Board Initiatives in 2022
February Board Meeting	<input checked="" type="checkbox"/> Community Recognition Event – Patricia Dawson
March Board Meeting	<input checked="" type="checkbox"/> World Karate Championship – Jamie Druhan
May Board Meeting	<input checked="" type="checkbox"/> Technology First – Lynne Hibbard and Tracy Shepherd
June Board Meeting	<input checked="" type="checkbox"/> Ohio ISP – Jen Rice
August Board Meeting	<input checked="" type="checkbox"/> Year End Cash Flow Projections – Hailey Quinn
September Board Meeting	<input checked="" type="checkbox"/>
October Board Meeting	<input checked="" type="checkbox"/> Inspiration Studios – Kim Neal Davis
November Board Meeting	<input type="checkbox"/> Succession Planning Update – Dwight Finch
December Board Meeting	<input type="checkbox"/> Criteria and Competencies for DS II & SSA II Positions