





BCBDD October 10, 2024 Board Meeting

Butler County Board of Developmental Disabilities
10/10/2024 6:00 PM EDT
@ 282 N. Fair Ave., Hamilton, OH 45011

1. CALL TO ORDER
2. ROLL CALL
 - 2.1. Pledge of Allegiance
 - 2.2. Reading of Mission Statement: Actively partnering with people to access the world.
 - 2.3. Moment of silence in memory of:
Shayla Cardwell, cousin of Board employee Erica Thomas, and to remember individuals, families and staff who have experienced serious illness since the last Board meeting.
3. ADOPTION OF AGENDA
4. AUDIENCE TO VISITORS
None Requested
5. BOARD EDUCATION/COMMUNITY LINKAGE (Presenters: Lynn Goodwin , Courtney Hineman)
Speak Up Presentation
 [Oct. 10th Powerpoint New Version.pptx](#)
6. COMMITTEE REPORTS
 - 6.1. Finance Committee
 - 6.1.1. Review August Revenue and Expenditure Reports
 [August 2024 Revenue & Expenditures.pdf](#)
 - 6.1.2. Review August Invoice Report
 [August 2024 Invoice Report.pdf](#)
 - 6.2. Personnel Committee
 - 6.2.1. Review of September Personnel Actions & Staff Vacancies
 [09 Vacancy List September 2024.pdf](#)

 [09 Personnel Action List September 2024.pdf](#)

6.3. Ethics Committee

6.3.1. Q3 2024 Ethics Quarterly Invoice Report

 [Q3 2024 ETHICS QUARTERLY INVOICE REPORT.pdf](#)

7. CONSENT AGENDA

Consideration of motion to approve the consent agenda and items therein.

7.1. Minutes of September 12, 2024 meeting

 [BCBDD September 12, 2024 Board Meeting Minutes.docx](#)

7.2. Ratification of current expenditures, as reviewed and approved by the Superintendent, pending review and endorsement by the Finance Committee.

8. Operations

9. Contracts > \$50,000

9.1. Renew Master Contract K#240113 with Buckner Employment Services, effective 1/1/25 through 12/31/25; cost not to exceed \$70,000 for Individual Employment Support, Career Planning, Non Medical Transportation. Contract increased \$10,000 due to utilization.

9.2. Renew Master Contract K#240114 with Caregivers for Independence, effective 1/1/25 through 12/31/25; cost not to exceed \$90,000 for Adult Day Services and Non Medical Transportation. Contract increased \$15,000 due to utilization.

9.3. Renew Master Contract K#240122 with UKG, Inc. effective 1/1/25 through 12/31/25; cost not to exceed \$86,000 for HR & time keeping systems. Contract increased \$5,000 from previous year to cover cost of dental file feed.

10. OLD BUSINESS

11. NEW BUSINESS

11.1. 2025 Benefits

Consideration of motion for the following employee benefits for 2025 pending review and endorsement by the Personnel and Finance Committees.

 [2025 Benefit Summary.pdf](#)

11.1.1. Health Insurance

Continuation of medical coverage with United Healthcare beginning pay date 12/06/2024 for the plan effective 1/1/2025. Premium increase of 10% with no plan design changes.

11.1.2. Employer Health Savings Incentive

Continuation of the Employer Health Savings Account incentive for the High Deductible Health Plan for each subscriber, in the amount of \$700.00.

11.1.3. Employer Wellness Incentive

Continuation of the Employer Wellness Incentive for subscribers enrolled on the High Deductible Health Plan, in the amount of \$300.00.

11.1.4. Employer Benefit Discount Program

Continuation of the Benefit Discount Program with New Benefits LTD, cost of \$168.00 per employee per year paid by the employer.

11.1.5. Employer Annual Insurance Waiver

Continuation of the annual waiver payment of \$2,000.00 payable in January 2026 for employees who waive family health insurance coverage during 2025.

11.1.6. Dental Insurance

Dental coverage with Delta Dental beginning pay date 12/06/2024 for the plan effective 1/1/2025 through 12/31/2026. Premium increase of 18% for 2025 and 0% increase for 2026 with no plan design changes from previous dental carrier.

11.1.7. Employer Life Insurance

Continuation of Group Life and Accidental Death and Dismemberment insurance through Standard Insurance Company beginning pay date 12/06/2024 for the plan effective 1/1/2025. No premium increase.

12. ASSURANCE OF SUCCESSFUL SUPERINTENDENT PERFORMANCE

12.1. Monitoring Report - Treatment of Staff (Presenters: Dwight Finch)

 [Monitoring Report - Treatment of Staff 2024 FINAL.pdf](#)

13. Announcements (Presenters: Kara Frederick)

Update on the outcome of our 2024 Community Recognition Awards.

14. ITEMS FOR NEXT AGENDA

15. Executive Session

Consideration of motion to enter Executive Session to discuss matters required to be kept confidential by federal law or regulations or state statutes.

16. ADJOURNMENT

Calendar of Upcoming Events.

Date for next regular meeting: Thursday, November 14, 2024 at 6:00 p.m. at Janet Clemmons Center, 282 N. Fair Avenue, Hamilton.

Scheduled dates for September Committee Meetings:

Finance Committee meeting: Thursday, November 14 at 5:00 p.m. at JCC.

Personnel Committee meeting: Thursday, November 14 at 5:15 p.m. at JCC.

Program Committee meeting: Thursday, November 14 at 5:30 p.m. at JCC.

17. REFERENCE: BOARD TRAINING SCHEDULE FOR 2024

**Board members are required to participate in at least 4 hours of training annually. The Department of DD will provide webinars covering 2 hours of training. The Board and Superintendent shall jointly develop the annual training calendar which should also include perspectives from outside the county.*

January - 2023 Year End Financials and Cash Projections

February – Early Intervention Updates

March – Ohio ISP Presentation

May – 2024 Employee Compensation Review

June - Employee Engagement Survey - Dwight Finch

August - Financial Scoreboard - Hailey Quinn

September - 2025 Budget Presentation - Hailey Quinn

October - Speak Up-Lynn Goodwin and Courtney Hineman

November -Technology Supports-DODD Tech Ambassador

December -Board Representation by a Person Served-Nathan Turner, DODD