

## You are required to IMMEDIATELY REPORT:

- ABUSE
- NEGLECT
- MISAPPROPRIATION
- EXPLOITATION
- DEATH

Mandated reporters who learn of an allegation or suspicion of ABUSE, NEGLECT, MISAPPROPRIATION, EXPLOITATION, or DEATH of an individual with developmental disabilities must take action to ensure safety of ALL at-risk individuals and immediately report to the Butler County Board of Developmental Disabilities. Not reporting an incident for these categories may result in the mandated reporter being named in a Failure to Report MUI.

**MONDAY - FRIDAY 8 a.m. to 4 p.m. call (513) 867-5992**  
**24 hour emergency line (513) 867-5913**

## YOU MUST REPORT HERESAY!

Even if you didn't witness an incident, you are still mandated to report it!

## DON'T BE THE PERSON WHO FAILED TO REPORT AN MUI!

### HESITATIONS FOR REPORTING COULD BE:

Thought the abusive act was out of character for the staff person committing the act.

Worried about negative reactions from co-workers or family members.

Didn't know enough about the situation.

Not sure if the situation met the criteria for an MUI.

Didn't believe the incident occurred.

Didn't report verbally to a supervisor immediately.

Didn't give written incident report to the right person.

The victim has a history of false reporting.

## ABUSE

### CONSIDER THE POSSIBILITY OF ABUSE WHEN:

The individual reports any act done to them that could have or did **result in physical harm.**

The individual has suspicious or unexplained **bruises or injuries.**

The individual shows **significant changes** in their behavior (especially around a particular person.)

## NEGLECT

### CONSIDER THE POSSIBILITY OF NEGLECT WHEN:

The individual shows **signs of poor health** and is not receiving medical treatment.

There is a **lower standard of health/cleanliness** for the individual than others in the home.

There is a **lack of appropriate supervision** for the individual.

## MISAPPROPRIATION

### MISAPPROPRIATION IS NOT JUST TAKING AN INDIVIDUAL'S MONEY, MEDICATION OR BELONGINGS

*Misappropriation can also be when:*

The individual reports buying food for **someone else** on their food stamp card.

The individual has **loaned money** to staff or given them money for gas.

Staff are consuming food/beverages **bought by the individual.**