

**BUTLER COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
POSITION POSTING**

POSITION: Custodian
AVAILABLE: Immediately
SALARY: \$10.40 per hour (negotiable)
HOURS: 22.5 hours per week; 4 p.m.-9 p.m.
LOCATIONS: Janet Clemmons Center

NATURE OF POSITION: The primary responsibility of this position is to maintain the cleanliness of Board facilities.

RESPONSIBILITIES: Performs general duties such as: mopping floors, stripping and waxing floors, moving furniture, vacuuming hallways and offices, cleaning restrooms, sinks, counter tops, windows; follows daily routines as established by supervisor; notifies supervisor of broken or damaged equipment, furniture, or appliances; must operate, or have the ability to operate equipment such as buffers, etc.; complies with Board approved sanitation standards regarding the prevention and control of communicable diseases; will work in various Board operated facilities, depending on custodial needs; simple maintenance issues (ex. Unclogging toilets and sinks, replacing light bulbs)

QUALIFICATIONS: High school diploma or equivalent; must maintain a valid driver's license with acceptable driving abstract; must be insurable by Board's insurance carrier; and must be able to get to meeting sites throughout the county and state; must be able to lift up to 50 lbs.

APPLY TO:
Human Resources Department
282 N. Fair Ave.
Hamilton, OH 45011

Equal Opportunity Employer and Service Provider

03-11-19 This number must be used on your application in order to be considered for the position.

First Date Posted: 03/11/19
Last Date Posted: 03/18/19